



MINUTES  
Administrative Committee Meeting  
Wednesday, October 12, 2022  
Pendleton Convention Center, Pendleton, OR

Chairman Landon Lommers called the meeting to order at 9:01 am.

I. ROLL CALL – Attending were:

Committee Members: Chris Van Belle, Harold Sealock, Landon Lommers, Chris Mio, Kim Mills, Nancy Boettcher.

Alternate Committee Members: Craig Gilbert, Matt Sealock

Growers: Harold McConnell, Ken Schutte, Marvin Wollman, Carl St. Hilaire, Alex St. Hilaire, Ron St. Hilaire, Joe Kosik, Kevin Boyle, Mark McKay

Handlers: Devin Decker- RCB, Eli Perkins and Jeremy Russell- Norwest, AJ Todd, Tyler Schilperoort and Mark Nelson- AM Todd, Rodney Jones, Amanda Schmitt- Callisons, Matt Fagerness- Essex Labs, Jason Davila - Labbeemint

USDA: Joshua Wilde

Administration: Shane Johnson, Sheri Nolan, Kim Brunson and Nicole Peterson

II. Report on Committee Member and Alternate Nominations

Shane Johnson then gave a report on area nominations. Nominations were as follows:

District 1, Position 2	Member	Troy Martin	Jan. 1, 2023 - Dec. 31, 2024
District 1, Position 2	Alternate	Chris Van Belle	Jan. 1, 2023 - Dec. 31, 2024
District 1, Position 4	Member	Landon Lommers	Jan. 1, 2023 - Dec. 31, 2024
District 1, Position 4	Alternate	Ryan Ferguson	Jan. 1, 2023 - Dec. 31, 2024
District 2, Position 6	Member	JP Lete	Jan. 1, 2023 - Dec. 31, 2024
District 2, Position 6	Alternate	Chris Mio	Jan. 1, 2023 - Dec. 31, 2024

A motion was made by Kim Mills, seconded by Chris Van Belle to approve the nominations as presented. The motion passed unanimously.

Public, Position 8	Member	Jay Castle	Jan. 1, 2023 - Dec. 31, 2024
Public, Position 8	Alternate	Jordan Torres	Jan. 1, 2023 - Dec. 31, 2024

A motion was made by Craig Gilbert, seconded by Chris Van Belle to approve the Public Members as presented. The motion passed unanimously.

III. Minutes

Minutes from the February 23, 2022 and September 6, 2022 committee meetings were reviewed by all. Chris Van Belle moved and Kim Mills seconded the motion to accept the minutes of the February 23, 2022 and September 6, 2022 meetings. The motion passed unanimously.

IV. Review and Approval of Current Financial Statements

Shane Johnson reviewed the Statement of Income and Expenses for the period June 1, 2022 through October 7, 2022. He reported that the income to date totaled \$113,736.61; total expenses to date are \$87,692.51 resulting in net income of \$26,044.10. He also reported that the balance sheet shows assets

of \$204,862.88. Shane Johnson also presented the check detail, February 1, 2022 thru October 7, 2022. There were no questions on the financial statements and Craig Gilbert made a motion that the financial records be accepted as presented, Nancy Boettcher seconded to accept the financial statements. The motion passed unanimously.

#### V. New Business

##### Review of Statistics:

Shane reviewed the current Far West Spearmint statistics including Import/Export figures.

##### Consideration of Class 1 (Scotch) Regulations:

Shane reviewed the current Scotch statistics.

Discussion was then held regarding estimated trade demand for the 2022-2023 year. A motion was made by Harold Sealock, seconded by Chris Van Belle to use 650,000 as the trade demand. The motion failed – 5 yes, 2 no. After further discussion a motion was made by Chris Mio, seconded by Chris Van Belle to use 635,000 as the 2022-2023 Trade Demand. The motion passed unanimously.

Discussion was held on the 2023-2024 Trade Demand. After some discussion, a motion was made by Harold Sealock, seconded by Kim Mills to use 635,000 as the 2023-2024 Trade Demand. The motion passed unanimously.

Subtracting the estimated carry in on June 1, 2023 of 266,529 lbs. from the estimated 2023-2024 trade demand of 635,000 gives an estimated salable quantity needed of 368,471 lbs. Dividing this total by the estimated 2023-2024 allotment base of 2,272,660 gives a computed allotment of 16.2%.

Harold Sealock moved and Chris Mio seconded the motion to recommend the 2023-2024 salable percentage at 37%. The motion failed – 5 yes, 2 no.

After further discussion from all in attendance, a motion was made by Chris Van Belle, seconded by Nancy Boettcher to recommend the 2023-2024 saleable percentage at 34%. The motion passed 6 yes, 1 no.

This results in a Computed Salable Quantity of 772,704 which, when added to the Estimated Carry In of 266,529, results in a Total Supply for the 2023-2024 of 1,039,233 lbs. with an estimated carry-out on May 31, 2024 of 404,233 lbs.

##### Consideration of Class 3 (Native) Regulations:

Shane reviewed the current Native statistics.

Discussion was then held regarding estimated trade demand for the 2022-2023 year. A motion was made by Chris Mio, seconded by Craig Gilbert to set the 2022-2023 Trade Demand at 1,100,000. Motion failed – 5 yes, 2 no. A motion was made by Harold Sealock, seconded by Chris Van Belle to set the Trade Demand at 1,200,000. Motion failed – 4 yes, 3 no. A motion was made by Harold Sealock, seconded by Chris Van Belle to set the 2022-2023 Trade Demand at 1,150,000. The motion passed unanimously.

Discussion was held on the 2023-2024 Trade Demand. After some discussion, a motion was made by Chris Mio and seconded by Kim Mills to set the 2023-2024 Trade Demand at 1,150,000. The motion passed unanimously.

Subtracting the estimated carry in of 308,440 lbs. on 6/1/23 from the estimated 2023-2024 trade demand of 1,150,000 lbs. gives an estimated salable quantity needed of 841,560 lbs. Dividing this number by the estimated 2023-2024 allotment base of 2,586,229 gives a computed allotment percentage of 32.5%.

Discussion was held regarding the Recommended Allotment Percentage.

A motion was made by Chris Van Belle, seconded by Nancy Boettcher to set the Recommended Allotment Percentage at 40%. The motion passed unanimously.

This results in a Computed Salable Quantity of 1,034,269 lbs. which, when added to the Estimated Carry In of 308,440 lbs. results in a Total Supply of 1,342,932 lbs. with an estimated carry out on May 31, 2024 of 192,932 lbs.

Other New business:

None

VI. Next Meeting: Vice Chair Landon Lommers set the date for the next meeting for Wednesday, February 22, 2023 to be held in Tri-Cities, Location TBD.

VII. Adjournment:

The meeting was adjourned at 11:07 a.m.

Submitted by:

\_\_\_\_\_ Shane Johnson, Manager

Attested to by:

\_\_\_\_\_ Committee Member