



MINUTES
Administrative Committee Meeting
Wednesday, October 11, 2023
Pendleton Convention Center, Pendleton, OR

Chairman George Colley called the meeting to order at 9:00 am.

I. ROLL CALL – Attending were:

Committee Members: George Colley, Troy Martin, Harold Sealock, Landon Lommers, Clay Christensen, JP Lete, Kim Mills, Jay Castle.

Alternate Committee Members: Craig Gilbert, Chris Van Belle, Matt Sealock, Jordan Torres

Growers: Harold McConnell, Ken Schutte, Marvin Wollman, Caleb St. Hilaire, Ron St. Hilaire, Faith St. Hilaire, Joe Kosik, Marvin Mills, Dave Christensen, Drew Eggers

Handlers: Michael Hartenstein- RCB, Eli Perkins and Jeremy Russell - Norwest, Tyler Schilperoort and Mark Nelson- AM Todd, Jeff Johnson, Rodney Jones, Amanda Schmitt-Callisons, Jason Davila - Labbeemint

USDA: Joshua Wilde

Administration: Shane Johnson, Sheri Nolan, Kim Brunson and Nicole Peterson

II. Report on Committee Member and Alternate Nominations

Shane Johnson then gave a report on area nominations. Nominations were as follows:

District 1, Position 1	Member	Craig Gilbert	Jan. 1, 2024 - Dec. 31, 2025
District 1, Position 1	Alternate	Kimberly Freeman	Jan. 1, 2024 - Dec. 31, 2025
District 1, Position 3	Member	Harold Sealock	Jan. 1, 2024 - Dec. 31, 2025
District 1, Position 3	Alternate	Matt Sealock	Jan. 1, 2024 - Dec. 31, 2025
District 2, Position 5	Member	Clay Christensen	Jan. 1, 2024 - Dec. 31, 2025
District 2, Position 5	Alternate	Bruce Hubbard	Jan. 1, 2024 - Dec. 31, 2025
District 3, Position 7	Member	Faith St. Hilaire	Jan. 1, 2024 - Dec. 31, 2025
District 3, Position 7	Alternate	Marcus Mills	Jan. 1, 2024 - Dec. 31, 2025

A motion was made by Kim Mills, seconded by Jay Castle to approve the nominations as presented. The motion passed unanimously.

III. Minutes

Minutes from the February 8, 2023, and February 22, 2023, committee meetings were reviewed by all. Landon Lommers moved, and Clay Christensen seconded the motion to accept the minutes of the February 8, 2023, and February 22, 2023, meetings as presented. The motion passed unanimously.

IV. Review and Approval of Current Financial Statements

Shane Johnson reviewed the Statement of Income and Expenses for the period June 1, 2023, through October 6, 2023. He reported that the income to date totaled \$109,016.49; total expenses to date are \$81,254.43 resulting in net income of \$27,762.06. He also reported that the balance sheet shows assets of \$234,293.93. Shane Johnson also presented the check detail, February 1, 2023 thru October 6, 2023. There were no questions on the financial statements and Troy Martin made a motion that the financial

records be accepted as presented. Landon Lommers seconded to accept the financial statements. The motion passed unanimously.

V. New Business

Review of Statistics:

Shane reviewed the current Far West Spearmint statistics including Import/Export figures.

Consideration of Class 1 (Scotch) Regulations:

Shane reviewed the current Scotch statistics.

Discussion was then held regarding estimated trade demand for the 2023-2024 year. The committee decided to use 600,000 as the 2023-2024 Trade Demand.

Discussion was held on the 2024-2025 Trade Demand. It was decided to use 600,000 as the 2024-2025 Trade Demand.

Subtracting the estimated carry in on June 1, 2024, of 333,120 lbs. from the estimated 2024-2025 trade demand of 600,000 gives an estimated salable quantity needed of 266,880 lbs. Dividing this total by the estimated 2024-2025 allotment base of 2,288,442 gives a computed allotment of 11.7%.

Clay Christensen moved, and Troy Martin seconded the motion to recommend the 2024-2025 salable percentage at 29%. The motion passed with 7 yes, 0 no votes. The Chair abstained from the vote.

This results in a Computed Salable Quantity of 663,648 which, when added to the Estimated Carry In of 333,120, results in a Total Supply for the 2024-2025 of 996,768 lbs. with an estimated carry-out on May 31, 2025, of 396,768 lbs.

Consideration of Class 3 (Native) Regulations:

Shane reviewed the current Native statistics.

Discussion was then held regarding estimated trade demand for the 2023-2024 year. A motion was made by Clay Christensen, seconded by Harold Sealock to use 1,000,000 lbs. for the 2023-2024 trade demand. The motion passed with 6 yes and 1 no votes. The Chair abstained from the vote. The one no vote felt that the committee should use less than 1,000,000 lbs. as the trade demand for the current marketing year.

Discussion was held on the 2024-2025 Trade Demand. Clay Christensen moved, and Harold Sealock seconded the motion to use 1,000,000 lbs. for the 2024-2025 trade demand. The motion passed with 7 yes votes and 0 no votes. The Chair abstained.

Subtracting the estimated carry in of 447,520 lbs. on 6/1/24 from the estimated 2024-2025 trade demand of 1,000,000 lbs. gives an estimated salable quantity needed of 552,480 lbs. Dividing this number by the estimated 2024-2025 allotment base of 2,611,463 gives a computed allotment percentage of 21.2%.

Discussion was held regarding the Recommended Allotment Percentage.

A motion was made by Clay Christensen to set the Recommended Allotment Percentage at 31%. Harold Sealock seconded the motion, then withdrew his second. The motion ultimately failed due to a lack of a second.

Further discussion was held regarding the carry out numbers.

A motion was made by Harold Sealock, seconded by Kim Mills to set the Recommended Allotment Percentage at 29%. The motion failed with 4 yes votes, and 3 no votes. The Chair abstained from the vote.

A motion was made by Clay Christensen to set the Recommended Allotment Percentage at 28%. The motion failed due to a lack of a second.

A motion was made by Harold Sealock, seconded by Clay Christensen to set the Recommended Allotment Percentage at 27%. The motion failed with 5 yes votes and 2 no votes. The Chair abstained from the vote.

A motion was made by Troy Martin to set the Recommended Allotment Percentage at 25%. The motion failed due to lack of a second.

A motion was made by Clay Christensen, seconded by Jay Castle to set the Recommended Allotment Percentage at 26%. The motion passed with 7 yes votes and 0 no votes. The Chair abstained from the vote.

This results in a Computed Salable Quantity of 678,980 lbs. which, when added to the Estimated Carry In of 447,520 lbs. results in a Total Supply of 1,126,500 lbs. with an estimated carry out on May 31, 2024 of 126,500 lbs.

Other New business:

None

VI. Next Meeting: George Colley set the date for the next meeting for Wednesday, February 21, 2024, to be held in Tri-Cities, Location TBD.

VII. Adjournment:

The meeting was adjourned at 11:14 a.m.

Submitted by:

_____ Shane Johnson, Manager

Attested to by:

_____ Committee Member