



**FAR WEST SPEARMINT OIL**  
**ADMINISTRATIVE COMMITTEE**

6601 W. Deschutes Ave., Suite C-2  
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MINUTES  
**Administrative Committee Meeting**  
Three Rivers Convention Center, Kennewick, WA  
Wednesday, July 18, 2018

Chairman Kene Christensen called the meeting to order at 10:30 am.

ROLL CALL – Attending were:

Committee Members: Kene Christensen, Todd Wheeler, Matt Sealock, Ryan Ferguson, Allen Schmid, Harold McConnell\*, Caleb St. Hilaire, and Jay Castle

\*Alternate Member filling in for Dave Christensen

Alternate Committee Members: Arnold Martin, Harold Sealock, George Colley, Nancy Boettcher, Kim Mills

Growers: Chris Van Belle, Marvin Mills, Joe Kosik, Gary L. Christensen, Kenny Sealock, Jim Boisselle, Simone Lommers, Landon Lommers, Ron St. Hilaire, Randy Schutt

Handlers: Norwest- Jeremy Russell, Elijah Perkins, Callisons- Gene Schmitt, Rodney Jones, Max Amundson, RCB- Devin Dekker, Lebermuth Co.- John Cheatham, AM Todd- Rich Schneider, Labbeemint- Philip Dufault

Interested Parties: Rod Christensen, Te’A Trump, Stephanie Vijil

USDA: Barry Broadbent – N.W. Marketing Field Office, Portland, OR

Administration: Shane Johnson, Kim Hatch, Sheri Nolan and Marie Mackay

**CONSIDERATION OF FEBRUARY 21<sup>ST</sup> MEETING MINUTES**

Todd Wheeler moved and Ryan Ferguson seconded the motion to accept the minutes of the February 21, 2018 Administrative Committee Meeting as presented. The motion passed unanimously.

**REVIEW AND APPROVAL OF CURRENT FINANCIAL STATEMENTS**

Shane Johnson reviewed the Statement of Income and Expenses for the period June 1, 2018- July 17, 2018. He reported that the income to date totaled \$11,847.83; total expenses to date are \$20,418.75, resulting in a net loss of \$8,570.92. He reported that the balance sheet indicated that there is \$65,228.00 in the Banner Bank account, \$33,928.57 in the Banner Bank 12-month CD, \$52,578.86 in the Banner Bank CD, and \$47,026.71 in the Washington Trust Bank Account, \$177.00 in the American West CD, and prepaid insurance of \$2,789.31. There were no questions on the financial statements. Allen Schmid moved and Jay Castle seconded the motion to approve the financial statements as presented. The motion passed unanimously.

Shane Johnson reviewed the bank fees and checks that were written since the February 2018 meeting. The Check detail was included in the Members and Alternate Members meeting

packet. Matt Sealock made a motion and Harold McConnell seconded to approve the check detail as presented. The motion passed unanimously.

NEW BUSINESS

REVIEW OF CURRENT STATISTICS – Shane Johnson reviewed the current import and export data, the current production, sales and disposition of Far West Scotch and Native and then reviewed the Far West production numbers. These and other stats can be found on the Far West website under the Stats tab.

CONSIDERATION OF INCREASE – Discussion was held on the need to increase the 2018-19 Class 3 salable percentage. The feeling of the committee and most of those in attendance was to move forward with a small increase to ensure that there would be enough oil to meet any future demand. The committee will review the stats during the comment period and submit a comment. Todd Wheeler made a motion to increase the salable Class 3 by 2%, Ryan Ferguson seconded the motion to approve the 2% increase. The motion passed unanimously.

NEW BASE APPLICATION REVIEW COMMITTEE – Committee members Harold Sealock, Nancy Boettcher, and Todd Wheeler are aware that many applications have come in and will be reviewing them upon the close of application acceptance on August 3, 2018. The drawing is to be held August 17, 2018 in the Far West Spearmint Office.

FEBRUARY 2019 MEETING DATE – Shane asked that the Committee set the date for the February 2019 meeting, so that he can get this date on the Auditors calendar. The Committee chose Wednesday, February 13, 2019. Shane will notify the auditors and secure a location in the Tri-Cities.

NEXT MEETING – The Salable meeting is set for Wednesday, October 17, 2018 at the Red Lion Hotel, Pendleton, Oregon. The FWS Golf Tournament and BBQ will be held on Tuesday, October 16 at the Wild Horse Golf Course.

ADJOURNMENT – Jay Castle moved and Matt Sealock seconded the motion to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 11:40 am.

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Submitted by Shane Johnson

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Committee member