



FAR WEST SPEARMINT OIL

ADMINISTRATIVE COMMITTEE

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AGENDA

ADMINISTRATIVE COMMITTEE MEETING

Wednesday, February 5, 2025
Zoom / FWS Office, Kennewick, WA
9:00 a.m. (Pacific)

- I. ROLL CALL – Introductions
- II. AUDIT
 - A. Review of the June 1, 2023-May 31, 2024 – Angela Pratt, Petersen CPAs & Advisors
 - B. Review and Approval/Denial of the June 1, 2024-May 31, 2025, Engagement Letter
- III. USDA
 - A. Marketing Order Orientation and Antitrust Statement
 - B. 2% Increase Update
- IV. ELECTION OF THE PUBLIC AND ALTERNATE PUBLIC MEMBER
- V. CONSIDERATION OF MINUTES – October 9, 2024 Committee Meeting and January 16, 2025 Conference Call
- VI. REPORT OF CURRENT FINANCES
- VII. NEW BUSINESS
 - A. Report of Executive/Budget Sub Committee
 1. Committee Member Outreach
 2. Approval of 2025-26 Compliance Plan
 3. Review and Approval of 2025-26:
 - a) Market Research and Promotion Budget
 - b) Assessment Rate
 - c) Full Budget
 4. Ag Association Management Service Agreement
 - B. Review of Current Statistics
 - C. Review of Current Regulations
 1. Scotch – 2024-25 - 29% / 2025-26 - 35%
 2. Native – 2024-25 - 26% / 2025-26 - 39%
 - D. Other New Business
 1. By Law Change
 - a) Virtual Meeting Voting
 - b) Other
- VIII. NEXT MEETING
 - A. October 8, 2025, or October 15, 2025
 - B. Location
- IX. ADJOURNMENT